

Notice of Change to Controlled Documents #64----22 September 2011

NOC #64

SMM Chapter 12 Company Verification Review and Evaluation Section 3.1 Summarized response to Masters Reviews to be sent to fleet by DPA annually

Topic: Masters reviews will be acknowledged by the DPA in the form of a summary of comments, suggested changes and how they were addressed.

All Chapters	All Topics
New Changes: Revision #9	<p>3.1 Management Review</p> <p>There are two categories of management review, those conducted ashore and those conducted by the master of each vessel. The HSE manager, compliance officer, DPA, and Company president will conduct the yearly management review to evaluate the Company SMS.</p> <p>The Management Review shall include the analysis of major incidents, re-occurring issues, manning/training of vessel crew, updates to the SMS, the annual Masters Reviews of the SMS and any other relevant issues.</p> <p>All reports generated by management and master's reviews will be tracked by the DPA for review and possible improvements to the SMM. Masters reviews will be acknowledged by the DPA in the form of a summary of how the suggested changes/ comments were addressed. The summary will be issued annually at a minimum.</p>

Ellipses indicate unchanged material has been skipped for the sake of brevity.